



## **Catering Captain**

Part Time Contract

*Positions available. Posted on 9.23.16*

À la Carte Catering + Event Design is an award-winning, premier caterer, featuring locally inspired menus and delicious fresh seasonal food. We serve clients in and around the Metro Washington DC area. Our associates deliver highly personalized creative services for weddings, corporate events, and social occasions and celebrations.

À la Carte is growing and is seeking individuals to work as a Catering Captain. The candidate must demonstrate a history of achieving the highest levels of quality and service from a team dedicated to service excellence.

### **Responsibilities include:**

- Successfully lead a team of full-time and part-time service staff to exceed client expectations
- Serve as the point of contact to the client for matters relating to the event operation
- Managing successful set-up and tear down of all events
- Driving company trucks/vehicles to and from events
- Maintaining HR Practices, Inventory Management, Payroll Management, Cash Management
- Flexibility to work at a wide variety of venues
- Be able to step in as a server if warranted

### **Requirements include:**

- Excellent communications skills are a must; should be comfortable offering sincere and gracious hospitality to guests.
- Must be able to work both independently and as part of a team.
- Think clearly and objectively to analyze a client concern
- Work evenings, weekends and holidays
- Terrific attention to details and the ability to prioritize in a fast-paced, ever-changing environment.
- Proven track record as a leader and a professional.
- Maintaining compliance with all matters related to Board of Health, Liquor Licenses, OSHA, and the Department of Labor

### **Education and experience:**

- Two years of banquet or catering experience in the premium segment
- The desired candidate should be experienced in running many events of 200 guests or more
- Demonstrate a background with increased levels of responsibility in event operations are preferred
- Valid driver's license, safe driving record and US social security card
- College attendance a plus, minimum High School Diploma or equivalent